1. WELCOME AND MEETING OPENED: 19.00


3. APOLOGIES: Penny Norman, Kristy Nicholas, Pat Pearson, Kristy Beard, Sally Lendon, Samantha Prentice, Kenneth Parker,

4. CONFIRMATION OF MINUTES OF PREVIOUS MINUTES: Ingrid & Clair

5. CORRESPONDENCE IN:
   - Bills and Bank Statements
   - Fundraising ideas

6. CORRESPONDENCE OUT:
   • BAS

Business Arising from Previous Meeting:

   • Breakfast Club – Kristy Beard has taken on the role of picking up from Food Bank that was requested from Tracey Cassels. Thank you so much Kristy, your help is very much appreciated

8. PRESIDENT’S REPORT: Emma Pearman

   • Cross walk update – investigations have been extensively carried out by police and P & C president, vice president and have been found to be the busiest and most dangerous in the state. We will continue to investigate options with the council and with Paul Papalia. ACTION: next agenda

   • I have a certificate of Appreciation for our Treasurer Ingrid for the fantastic work she has accomplished this year.

9. PRINCIPAL’S REPORT: Lisa Fletcher

   • See attachment.

   • 20th Anniversary Celebrations, set for the 5th November with a formal ceremony. Thank you to Sam Prentice for her work with Secret Harbour students, creating tiles to honour the foundation staff.

   • Planning enrolments for 2017.
10. TREASURER'S REPORT: Ingrid van der Wel

- Back to school orders placed for uniform shop
- Basketball court has been resurfaced

SUBMISSIONS:

1. Michelle Owen - $1,000 for a Paralympian guest speaker for the STREAMS / friends for life program for the beginning of 2017  
   **APPROVED Clair and seconded Ingrid**

11. UNIFORM REPORT: Jenny Rowles

- Still going really well with sales. $55,000 for this year
- Dropped the old polo shirts to $5. Eclipse took back 395 shirt and we received a credit of $7,500. We only have 265 shirts left.
- Perm a Pleat and Eclipse orders made on the 20th Sept ready for new year.

12. CANTEEN REPORT: Amanda

- Family Breakfast – 2 December volunteers required

13. FUNDRAISING REPORT: Sam Prentice (absent)

- Events:
  - Colour run – 18th Nov – helpers Clair, Mike, Tracey, Jenny, Emma, Louise, Emma Holley, Ruth. Volunteers required for 12.30pm

14. ROADWISE REPORT:

- Nil

15. SAFETY HOUSE: (nil)

16. GRANTS COMMITTEE: Penny Norman (absent)

17. BANKING: Marie McGregor-Wenman (absent)

- Fantastic. thank you ladies for a great year!!

18. OTHER BUSINESS:

19. NEWSLETTER ENTRY:

Next Meeting: 6th December 2016, Tuesday 7pm
CLOSED: 8.30pm

Minutes recorded & typed by Clair Carter- secretary